



INTERNATIONAL STUDENT EDUCATION SERVICES, INC.
- Placement Specialists for North America -

UNIVERSITY APPLICATION

STUDENT NAME: _____

PROGRAM: Undergraduate () Transfer ()
 Postgraduate () ESL ()

DATE: _____

REFERRED BY: _____

**International Student
Education Services, Inc**

1610 Medical Drive, Suite 305
Pottstown, Pennsylvania 19464
Tel: 610-718-5594
Fax: 610-718-5595
E: info@ises-inc.net

www.ises-inc.net

INSTRUCTIONS FOR COMPLETING THE ISES APPLICATION

1. Please complete the application in English.

Please type or print clearly in black ink.

2. Please do not forget to provide the appropriate signatures where indicated.

3. Please include the following items:

- 2 passport sized photographs
 - An **original transcript or official, attested translated copy if the original is not in English**, of the last 3 years of secondary education for undergraduate study. For transfer students, the secondary school transcript as well as the university transcript is required. For postgraduate study, the 4-year university transcript is required.
 - 2 signed letters of recommendation (each in a separate, sealed envelope) from teachers or employers.
 - An official signed or notarized bank statement showing adequate funds to cover the cost of at least one full academic year of study, inclusive of personal expenses. Graduate applicants submit official bank statements showing adequate funds to cover the cost of the entire program, including personal expenses.
 - A copy of the identification page of your passport.
 - A non-refundable \$350 application deposit*, made payable to ISES, Inc. in US Dollars via a US correspondent bank.
- * *Refundable only if student does not receive an offer or student visa is denied.*



INTERNATIONAL STUDENT EDUCATION SERVICES, INC.

- Placement Specialists for North America -

1610 Medical Drive, Suite 305

Pottstown, PA 19464

T: 610.718.5594 F: 610.718.5595 Email: info@ises-inc.net



INTERNATIONAL STUDENT EDUCATION SERVICES, INC.
 - Placement Specialists for North America -
 1610 Medical Drive, Suite 305
 Pottstown, PA 19464
 T: 610.718.5594 F: 610.718.5595 Email: info@ises-inc.net

ATTACH 2
 PASSPORT SIZED
 PHOTOGRAPHS HERE

APPLICATION

PERSONAL DATA

Please list your name below as it should appear on your visa document.

Given Name _____ Middle Name _____ Family Name _____

Permanent HOME Address _____
 (Street) _____ (Apt. #) _____

City _____ Country _____ Postal Code _____

Home Phone _____ Fax _____

Country of Birth _____ Citizenship _____ Nationality _____

Birth Date _____ Male () Female () Email Address _____
 Month Day Year

Father's Name _____ Business Phone _____

Mother's Name _____ Business Phone _____

Emergency Contact Person _____ Phone _____

Program to which you are applying:
 Undergraduate () Transfer () Postgraduate () English as a Second Language ()

Semester for which you are applying:
 Fall () Spring () Year _____

Your intended major is _____

The degree you are seeking is _____

Please list your university choices below:

First Choice _____

Second Choice _____

Third Choice _____

Are you seeking transfer credits? Yes () No () How many years have you studied English? _____



EDUCATIONAL DATA

Please list below the schools you have attended and dates of attendance.

SECONDARY SCHOOL

DATES ATTENDED

_____ From _____ To _____

_____ From _____ To _____

_____ From _____ To _____

Date of Graduation from Secondary School _____

UNDERGRADUATE STUDIES

DATES ATTENDED

_____ From _____ To _____

_____ From _____ To _____

Date of Graduation from Undergraduate Studies _____ Degree Received _____

POSTGRADUATE STUDIES

DATES ATTENDED

_____ From _____ To _____

Date of Graduation from Postgraduate Studies _____ Degree Received _____

TRANSCRIPT INFORMATION

Undergraduate Applicants

Please submit official copies of transcript from the final three years of secondary school showing proof of graduation.

Transfer Applicants

If transferring after less than 3 years of university study, please include your secondary school transcript as well as your university transcript.

If transferring after 3 or more years of university study, please include your university transcript only.

To receive transfer credits please include catalog course descriptions in English. (In some instances a professional transcript evaluation may be required).

Postgraduate Applicants

Please submit official copies of undergraduate transcript along with proof of graduation.

*** All applicants are asked to submit transcripts in English. If a translation is necessary, it must be authorized by a notary or similar public official.**



TEST INFORMATION

TEST	SCORE	DATE TAKEN
SAT (verbal) _____ ... (math) _____ ... _____		
TOEFL _____		
IELTS..... _____		
GMAT..... _____		
GRE..... _____		

PERSONAL STATEMENT

Please write an essay containing 300 words on one of the following topics. The letter must be **handwritten** and no language aids, such as a dictionary, may be used.

- Discuss some issue of personal, local, national, or international concern and its importance to you.
- Describe a character in fiction, an historical figure, or a creative work (as in art, music, science, etc.) that has had an influence on you, and explain that influence
- Evaluate a significant experience, achievement, risk you have taken, or ethical dilemma you have faced and its impact on you.
- Postgraduate applicants must submit a personal statement describing their career goals.
- Students applying to an ESL program must submit a handwritten statement of at least 100 words describing a hobby or special talent they have. ***This statement must be written under the supervision of the referring representative.***

RECOMMENDATION LETTERS

Please include 2 letters of recommendation. The recommendations may be from former teachers or employers.

REPRESENTATIVE RECOMMENDATION

Do you believe that the student is a good candidate for the universities that she/he has selected?

Yes () No ()

In your opinion does the student have the level of English necessary to succeed in the program for which he/she has applied? Yes () No ()

Comments:

Signature of Counselor Referring Student: _____ Date _____



MEDICAL RELEASE AUTHORIZATION:

Name of student _____

As parent(s) or guardian(s) of the undersigned student, I/we authorize International Student Education Services, Inc. (ISES) and its agents, its staff, and its representatives to consent to any medical or surgical procedures, including anesthetics, X-ray examinations, other diagnostic tests and/or hospital care, deemed necessary by and rendered under the supervision of a licensed physician, surgeon, or dentist.

I/We, the undersigned, further understand that if the undersigned student becomes ill or incapacitated, ISES and its agents, its staff, and its representatives may take any action they deem necessary for the student's safety and well-being, including securing medical treatment and/or transporting the student home at the student's expense. We release ISES from any liability in regard to such actions.

I/We, the undersigned, also understand that the student is required to have specific immunizations prior to enrolling in classes, and if these immunizations need to be administered, it will be at the student's expense.

Parent's/Guardian's Signature (mother): _____ Date: _____

Parent's/Guardian's Signature (father): _____ Date: _____

Student Signature: _____ Date: _____

TERMS AND CONDITIONS:

1. Expenses: The following expenses are not included in the program price: textbooks and other school materials, personal spending money, medical insurance, meals and housing when the university is officially closed (usually during the winter and spring holidays), airfare, ESL costs (if not enrolled in an ESL program) and special tutorials or private lessons such as music, voice, etc.

2. Regulations: Students are subject to the rules of the university as well as to US government laws. Serious infractions may warrant dismissal from the program, repatriation to the home country at the student's expense, and legal prosecution. No refunds will be made for dismissals or withdrawals.

3. Payment: \$200 non-refundable fee is required with the application. Upon acceptance, the program fee is due. If a 2-payment plan is preferred, 60% of the program price, plus a \$200 service charge, is due upon acceptance, and the remaining 40% is due by November 1st for the student who enrolled in the fall semester, or by July 15 for a student who enrolled in the spring semester.

4. Cancellations: Cancellations prior to June 1 for a fall enrollment or prior to November 1 for a spring enrollment will receive a full refund less a processing fee of \$500. Cancellations after these dates but before the enrollment dates will receive one half of the entire program price. No refunds will be made after the student arrives on campus.

5. In the event of a visa denial: A refund of program fees (except the application fee) will be made upon receipt of documentation of the visa denial and return of the original I-20 form.

ISES recommends that the student's family retain a copy of this page.



TERMS AND CONDITIONS CONTINUED:

6. Liability and Release:

I/we, the undersigned, agree to release, indemnify and hold harmless ISES and its affiliates, its staff, its representatives and its agents for any injury (bodily, emotional or mental), property damage or loss, or expense incurred by or at the hands of the student while the student is participating in the ISES Program.

I/We, the undersigned understand that ISES is not responsible for any loss or injury suffered by the student during periods of independent travel or absence from the program. I/We, the undersigned understand and agree that ISES shall have no liability, financial or otherwise, for the student when absent from the Program or during periods of independent travel. We also release ISES, its staff, its representatives, its agents and its affiliates from any liability, and agree to indemnify them, for any expenses or liabilities that the student may incur or cause, such as personal injury or loss of property while participating in the ISES program.

I/We, the undersigned, understand that the student’s participation in the program may be terminated at the discretion of ISES or the school without any refund of fees or monies paid if the student violates any rules or regulations of the school, ISES or the United States, including but not limited to all federal, state or local laws, and that the student may be sent home at his/her own expense.

7. Use of film likenesses:

I/We, the undersigned, understand and consent that ISES may use any film likenesses taken of the student and any quotes made by the student while participating in the ISES program in any promotional materials and that the publication and distribution of these materials may extend for several years beyond this date.

Required Signatures:

I/We, the undersigned, have read, understand and agree to comply with all ISES terms and conditions.

I/We, the undersigned agree to the terms and conditions as set forth in this application and understand that any agreement written or otherwise between ISES and the undersigned cannot be modified except in writing by ISES.

I/We, the undersigned certify that all information provided in this application including the personal statement/essay is the student’s own work and is factually true and honestly presented.

Parent’s/Guardian’s Signature (mother): _____ Date: _____

Parent’s/Guardian’s Signature (father): _____ Date: _____

Student Signature: _____ Date: _____

ISES recommends that the student’s family retain a copy of this page.



INTERNATIONAL STUDENT EDUCATION SERVICES, INC.
- Placement Specialists for North America -

**International Student
Education Services, Inc**

64 North Hanover Street, Suite C
Pottstown, Pennsylvania 19464

Tel: 610-718-5594

Fax: 610-718-5595

E: info@ises-inc.net

www.ises-inc.net